

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
A.S. Faust School Gymnasium
March 22, 2018
6:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - President

OPENING STATEMENT - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez
Mr. Jason Bulger
Mrs. Maria Caruso
Mrs. ShaVonne Honor
Mr. Carlo Maucione
Mrs. Debra Zoller
Mr. Richard Vartan

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

President Vartan Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

- Retirement Letter from Donna Liloia
- Retirement Letter from Susan Guhl

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion:

Second:

Vote:

- February 15, 2018 Special Meeting Minutes
- February 15, 2018 Executive Meeting Minutes
- February 22, 2018 Public Meeting Minutes
- February 22, 2018 Executive Meeting Minutes

REPORTS/PRESENTATIONS TO THE BOARD

- Presentation of Legacy Award
 - Louis Ravettine
- School Business Administrator's Report – Mr. Mark Kramer
- Superintendent's Report – Mr. Giovanni A. Giancaspro

SUPERINTENDENT'S REPORT

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

S1) Fire and Emergency Drill Report

S2) Enrollment Report

S3) Harassment, Intimidation and Bullying Report

S4) Resolution Affirming the Superintendent's Decision Relating to an Alleged Harassment, Intimidation and Bullying Incident (Report Date February 13, 2018), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)

S5) Resolution Affirming the Superintendent's Decision Relating to an Alleged Harassment, Intimidation and Bullying Incident (Report Dated February 14, 2018), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)

Motions S1 – S5:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	3/12/18	12:00 pm
Faust School	Lockdown Drill	3/14/18	8:47 am
McKenzie School	Fire Drill	3/6/18	12:45 pm
McKenzie School	Lockdown Drill	TBD	

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	345
McKenzie	477
Special Services – In District	118
Special Services – Out of District	27
Tuition Students	0
Home Instruction	1

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

S4. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED FEBRUARY 13, 2018), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, On February 13, 2018, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on February 22, 2018, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the February 13, 2018 report of HIB is hereby affirmed.

S5. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED FEBRUARY 14, 2018), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, on February 14, 2018, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on February 22, 2018, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the February 14, 2018 report of HIB is hereby affirmed.

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Maria Caruso, ShaVonne Honor*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Student Services**
- C2) Approval of Field Trip Requests**
- C3) Approve the Revised Elementary and Secondary Education Act (ESEA) Consolidated Entitlement**
- C4) Approval of Joint Transportation Agreement with the South Bergen Jointure Commission**

Motions C1 – C4:

Second:

Vote:

C1. APPROVAL OF STUDENT SERVICES

Motion to approve, upon the recommendation of the Superintendent in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student’s currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Annual School Tuition	South Bergen Jointure Commission	February 26 – June 27, 2018	1/10 th of \$67,400 tentative tuition charge

C2. APPROVAL OF FIELD TRIP REQUESTS

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost/ Discussion
C1.1	McKenzie	1 & 2	L. Fallon	East Ruther Police Headquarters	Exposure to the community	\$0 Transportation is requested of the Board.
C1.2	McKenzie	PreK	E. Moreno	Health Barn USA	Identifying vegetable and plants	\$13 per student Transportation is requested of the Board.
C1.3	McKenzie	3	A. Vecchione	Liberty Science Center	Science explorations	\$13 per student Transportation is requested of the Board.

C3. APPROVE THE REVISED ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED ENTITLEMENT

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education accepts the Fiscal Year 2017-2018 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$242,358.00 as allocated:

Title I Part A	\$ 170,974
Title II Part A	38,432
Title III	14,255
Title III Immigrant	8,697
Title IV Part A	<u>10,000</u>
Total Public School Allocation	\$ 242,358

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Title I Part A		
Instruction Salaries – After School Academic Intervention Program	20.231.100.100	\$ 66,803
Instruction Salaries – After School AIP Supervisor	20.231.100.100	7,500
*Instruction Salaries – BSI Teacher Kelly: Salary (54%)	20.231.100.100	60,000
Instruction Salaries – BSI Teacher Kelly: Benefits	20.231.200.200	16,800
Instruction Supplies – IXL Online Math	20.231.100.600	7,797
Instruction Supplies – Instructional Supplies	20.231.100.600	8,074
Purchased Professional Service- Benchmark Literacy PD	20.231.200.300	<u>4,000</u>
		\$ 170,974
Title II Part A:		
Non-Instruction Other Purchased Services – Orton G. Training	20.271.200.500	4,300
Support Services Professional Services – Consultant/PD	20.271.200.300	26,680
Non-Instructional Supplies – Educational Impact	20.271.200.600	4,200
Support Services Professional Services- PD	20.271.200.300	<u>3,252</u>
		\$ 38,432
Title III:		
Instruction Salaries – ESL Teacher Dinan: Salary (18%)	20.241.100.100	\$ 11,000
Instruction Salaries – ESL Teacher Dinan: Benefits	20.241.200.200	3,080
Instruction Supplies – Instructional Supplies	20.241.100.600	<u>175</u>
		\$ 14,255

Title III Immigrant:

Instructional Supplies – Screening Kits (K-8)	20.242.100.600	\$ 810
Instructional Supplies – Interactive Ebooks	20.242.100.600	946
Non-Instruction Purchased Professional Services – Consultant/PD	20.242.200.300	5,000
Non-Instruction Other Purchased Services- International Night	20.242.200.500	<u>1,941</u>
		\$ 8,697

Title IV Part A

Non-Instruction Purchased Professional Services – Consultant/PD	20.280.200.300	\$ 10,000
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Total Public School Allocation **\$242,358**

BE IT FURTHER RESOLVED, that the following employees will be appointed and assigned as follows:

Title I Part A

Instruction Salaries	20.231.100.100	<u>\$ 60,000.00</u>
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Name	Annual Salary	Title I Part A Allocation	Funding %	Location
BSI Teacher Jo-Anne Kelly	\$111,044	\$60,000	54%	McKenzie

Title III:

Instruction Salaries	20.241.100.100	<u>\$ 11,000.00</u>
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Name	Annual Salary	Title IV Part A Allocation	Funding %	Location
ESL Teacher Christina Dinan	\$63,527	\$11,000.00	18%	A.S. Faust

* revision

C4. APPROVAL OF COORDINATED TRANSPORTATION SERVICES WITH THE SOUTH BERGEN JOINTURE COMMISSION FOR 2018 - 2019 SCHOOL YEAR

BE IT RESOLVED, upon the recommendation of the Superintendent, that the East Rutherford Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L.1997, for the time period 2018-2019 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission.

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Leave of Absence**
- P2) Personnel Actions**
- P3) Travel Expenditure**
- P4) Source 4 Teachers Substitute List**
- P5) Approval to Hire Summer Custodial and Technology Helpers 2018**
- P6) Acceptance of Retirement Notification of S. Guhl**
- P7) Acceptance of Retirement Notification of D. Liloia**

Motions P1 – P7:

Second:

Vote:

P1. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P1.1	#0568	Extended Maternity Leave	Teacher	McKenzie	10/31/17	5/18/18	0	10/31/17 FMLA begins followed by NJFLA leave	5/21/18
P1.2	#0085	Medical Leave	Aide	Faust	2/26/18	4/9/18	1 sick day 2 personal days 20 unpaid sick days	N/A	4/10/18
P1.3	#0016	Extended Medical Leave	Teacher	Faust	3/26/18	4/20/18	14 unpaid sick days	N/A	4/23/18

P2. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P2.1	Elizabeth Dunay	Appointment	Part-Time Inclusion Teacher Aide	Certified Aide Step 1	\$21.08/hr.	5/1/18 – 6/30/18	11-213-100-106-040-000-000
P2.2	Christina Scardino	Appointment	Replacement 4 th Grade Teacher	BA, Step 1	\$55,077 Pro-Rated	4/16/18 – 5/18/18	(Extended Maternity Leave) 11-120-100-101-00-982
P2.3	Aygul Sulejmanovski	Appointment	Replacement Social Studies Teacher	BA/Step 1	\$55,077 (pro-rated)	3/26/18 – 4/20/18	(extended medical leave) 11-130-100-101-000-00-982

P3. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P3.1	6/13-14/18	Karen Dolinsky	Excel Basics and Beyond the Basics Saddle Brook, N.J.	\$128.00	No
P3.2	3/26/18	Rebecca Krantz	South Bergen Jointure Planning Meeting Hasbrouck Heights, N.J.	\$0.00	Yes
P3.3	6/5- 6/8/18	Mark Kramer	2018 New Jersey Association of School Business Officials Annual Conference Atlantic City, N.J.	\$910.00	No
P3.4	9/20-9/25/18	Mark Kramer	2018 Annual ASBO Meeting & Expo Kissimmee, FL	\$2,900.00	No
P3.5	3/26-27/18	Alyssa Meli	Get your Teach On Washington, D.C.	\$0.00	Yes
P3.6	3/26-27/18	Ana Vecchione	Get your Teach On Washington, D.C.	\$0.00	Yes
P3.7	5/16-18/18	Giovanni Giancaspro	NJASA/NJAPSA Spring Leadership Conference 2018 Atlantic City, N.J.	\$1,026.58 (revised)	No

P4. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **March 2018**.

P5. APPROVAL TO HIRE SUMMER CUSTODIAL AND TECHNOLOGY HELPERS 2018

The Superintendent in conjunction with the Personnel Committee recommend that the following temporary workers be hired for the summer of 2018, commencing on June 21, 2018 and ending August 31, 2018. (pending receipt fingerprint, medical clearance and working papers):

NAME	HOURLY SALARY
Nicholas Fallon- Technology Assistant – Summer Help	\$8.50
Sarah Monks – Technology Assistant – Summer Help	\$8.50
Alex Rivezzi – Custodial Assistant – Summer Help	\$8.50
Gina Rivezzi – Technology Assistant – Summer Help	\$8.50
Alex Consulmagno – Custodial Assistant –Summer Help	\$8.50
Nolan DeRosa – Custodial Assistant – Summer Help	\$8.50
Brian Peralta – Custodial Assistant – Summer Help	\$8.50

P6. ACCEPTANCE OF RETIREMENT NOTIFICATION – S. GUHL

Motion to accept, with regret, the retirement notification from Susan Guhl, effective July 1, 2018.

P7. ACCEPTANCE OF RETIREMENT NOTIFICATION – D. LILOIA

Motion to accept, with regret, the retirement notification from Donna Liloia, effective July 1, 2018.

PHYSICAL FACILITIES COMMITTEE (*Chairperson; ShaVonne Honor, Jason Bulger, Maria Caruso*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:
PF1) Approval of Use of District Facility**

Motion PF1:

Second:

Vote:

PF1. APPROVAL OF USE OF DISTRICT FACILITY

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	60	M. Ferreira/ The Learning Experience	McKenzie Multi-purpose room	Preschool Graduation	Yes	Saturday	10:00 am – 12:15 pm June 23, 2018	Use of chairs \$ 200.00 rental fee plus Special Police Officer/ Custodial O.T. paid for by The Learning Experience

Board Policy #7510 facilities available 6:30 – 9:00pm.

AD-HOC COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

AD-HOC – status – Mr. Vartan

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

CR1) Administrative Professionals’ Week Acknowledgement

CR2) Approval of Revised School Calendar 2018-2019

CR3) First Reading – Bylaws, Policies and Regulations

Motions CR1 – CR3:

Second:

Vote:

CR1. ADMINISTRATIVE PROFESSIONALS’ WEEK ACKNOWLEDGEMENT

BE IT RESOLVED, that the East Rutherford Board of Education approve the following resolution honoring secretarial, clerical and bookkeeping personnel and proclaiming the week of April 23–27, 2018 as Administrative Professionals’ Week.

WHEREAS, the East Rutherford Board of Education secretarial, clerical and bookkeeping staff members have successfully served the East Rutherford Public Schools, its administration, faculty and student body in the daily performance of their duties; and

WHEREAS, the East Rutherford Board of Education secretarial, clerical and bookkeeping staff members have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

WHEREAS, the East Rutherford Board of Education wishes to formally recognize and honor every secretarial, clerical and bookkeeping staff member for their personal dedication;

NOW THEREFORE BE IT RESOLVED, that the week of April 23-27, 2018 is hereby proclaimed Administrative Professionals' Week for the purpose of providing public recognition and appreciation for the contributions that the secretarial, clerical and bookkeeping staff members to the East Rutherford School District in the performance of their duties.

CR2. APPROVAL OF REVISED SCHOOL CALENDAR 2018-2019

Motion to approve, upon the recommendation of the Superintendent, the revised school calendar for 2018-2019.

CR3. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy#0142.1 – Nepotism
- Policy#7518 – Microwave Use

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

I.U.O.E. - status – Mr. Maucione
E.R.E.A. - status – Mr. Vartan

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, ShaVonne Honor, Daniel Alvarez*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Approval of the Tentative 2018-2019 Budget**
- F5) Approval to Purchase Electric Generation Services through “ACES” Bid**

Motions F1 – F5:

Second:

Vote:

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated January 24, 2018 – March 16, 2018 is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of \$328,503.73; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay June and July bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$299,735.98
Food Service Account	\$28,767.75
Special Activity Account	\$0
TOTAL	\$328,503.73

F2. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending January 31, 2018 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending January 31, 2018; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

F3. APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of January through March within the 2017-2018 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

F4. ADOPTION OF THE TENTATIVE 2018-2019 BUDGET

WHEREAS, the Superintendent of Schools recommends to the East Rutherford Board of Education, to adopt the district’s tentative 2018-2019 budget; and

WHEREAS, upon the adoption of the district’s tentative 2018-2019 budget, administration will provide to the New Jersey Department of Education, the district’s tentative 2018-2019 budget and supporting documentation as required by the Commissioner of Education and the County Executive County Superintendent of Schools for their review and approval; and

WHEREAS, the district’s tentative 2018-2019 budget was prepared to be consistent with the New Jersey Quality Single Accountability Continuum (NJQSAC) focusing on quality performance indicators in all five areas of school district effectiveness: Operations Management, Instruction and Program, Fiscal Management, Personnel and Governance; and

WHEREAS, the district’s tentative 2018-2019 budget was prepared consistent with the district’s Finance Policy 6220 addressing budget preparation, with primary consideration given to educational priorities identified by the Superintendent of Schools; and

WHEREAS, the district’s tentative 2018-2019 budget is designed to carry out the educational plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district; and

WHEREAS, the district’s tentative 2018-2019 budget evolved primarily from the needs of the schools as expressed by the principal, the district educational program as expressed by the Superintendent of Schools, and is compatible with approved district plans; and

WHEREAS, the tentative 2018-2019 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as for health benefit cost increase above two (2) percent; the results which would increase local taxes above the two (2) percent cap; and

WHEREAS, the East Rutherford Board of Education tentative 2018-2019 budget will include the use of the health care cost in the amount of \$_____ to offset the various costs associated with the increased cost of health care; and

WHEREAS, in accordance with N.J.A.C. 6A:23A-10.3(b)1, that the 2018-2019 school year budget includes the use of banked cap in the amount of \$_____ to help support Out-of-District placement to private schools and other special education costs; and

WHEREAS, that the needs identified in the use of banked cap will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time; and

WHEREAS, that the needs and the request for “banked cap” was discussed and were adopted into the 2018-2019 school year budget; and

WHEREAS, included in budget line 620, Budget Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, is \$_____ for addressing the need to repair and/or replace the Faust School heating system and/or heating system pipes to address the heating concerns of the facility and the continued bursting of pipes;

and;

WHEREAS, the total cost of this project has not been determined yet because the district is in the development stage, does represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the Core Curriculum Content Standards; and

WHEREAS, included in budget line 580, Budgeted Fund Balance and line 630, withdraw from Maintenance Reserves, is \$_____ and \$_____ retrospectively; and

WHEREAS, the district’s tentative 2018-2019 budget being submitted to the Department of Education consists of general fund tax levy that should be raised for General Funds in the amount of \$_____ for the ensuing 2018-2019 school year; and

WHEREAS, the district’s tentative 2018-2019 budget being submitted to the Department of Education also consists of debt service fund tax levy that should be raised for Debt Service Funds in the amount of \$_____ for the ensuing 2018-2019 school year; and

WHEREAS, the following diagram provides a breakdown of the 2018-2019 budget by fund:

	Budget	Local Tax Levy
General Fund		
Special Revenue Fund		
Debt Service Fund		
Total Base Budget		

NOW, THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education hereby adopts the district’s tentative 2018-2019 budget and affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2018-2019 school year shall not exceed \$_____ in General Fund which the General Fund local tax levy shall not exceed \$_____ inclusive of the \$_____ for the health care cost and banked cap of \$_____; and

BE IT FURTHER RESOLVED, that the amount of money necessary to be appropriated for the use of the public schools for the 2018-2019 school year shall not exceed \$_____ in the Debt Service Fund which the Debt Service Fund local tax levy shall not exceed \$_____; and

BE IT FURTHER RESOLVED, the Board approves the use of the health care cost wavier in the amount of \$_____, use of \$_____ in maintenance reserves; use of \$_____ in capital reserves and the use of \$_____ in general surplus; and

BE IT FURTHER RESOLVED, the district accepts the \$_____ in State Aid inclusive of the \$_____ assessment for Debt Service on the SDA funding plus an additional amount of \$_____ estimated for Extraordinary Special Education Aid for the 2018-2019 budget year; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools hereby certifies that the 2018-2019 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A:5.2(a), the board establishes for travel, public relations and each type of professional service, a maximum level of spending for the ensuing school year included in the 2018-2019 budget as follows:

Service	Not to Exceed
Legal	\$ 85,000
Auditing	30,000
Architect	75,000
Election	50,000
Other Administrative Services	80,000
Extraordinary Services	65,000
Professional Development	20,000
Travel	35,000

BE IT FURTHER RESOLVED, that the Administration needs to notify the Board if there arises a need to exceed said maximums, excluding travel related expenditure, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

BE IT FURTHER RESOLVED, that the district had previously established a maximum amount for travel and related expenditures for the 2017-2018 budget year in the amount of \$35,000 which the district has spent \$_____ to date; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools shall hereby forward to the Commissioner of Education the budget statement, budget statement certification, form A4F (Certification and Report of School Taxes, 2018-2019 school year), supporting documentation, as required by statute and code and make any necessary adjustments to the budget in order to receive approval to advertise the budget.

BE IT FURTHER RESOLVED, that the Superintendent of Schools and the School Business Administrator/Board Secretary be authorized to implement the 2018-2019 district budget.

F5. APPROVAL TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) BID

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the East Rutherford Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Vartan Closes the Hearing of Citizens:

ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)

Motion to pass the board's standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting in approximately _____minutes. Formal action _____ (will/will not/may) be taken. The following matters will be covered in executive session:

Motion:

Second:

Vote:

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)

Motion:

Second:

Vote:

FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

MOTION TO ADJOURN

Motion:

Second:

Vote:

**NEXT MEETING:
Public Meeting
A.S. Faust School Gymnasium
April 26, 2018
6:00 P.M.**